

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL
Telephone Conference
February 28, 2020 10:00 a.m. CST

Chairman Anderson called the meeting to order at 10:02 a.m. Jami Burrer called the roll. A quorum was present.

Members via Telephone Conference: Chairman Lee Anderson, Vice Chairwoman Keri Wientjes, Paul Beran, Carl Carlson, Travis Dovre, Carla Gatzke, David Giovannini, Kim Ludwig, Scott Peterson, Mark Rogers, Laura Scheibe, and Randy Stainbrook.

Members Present: David Bonde and Secretary Hultman.

Members Absent: Chris Houwman, Steve Kolbeck, and Rick Larson.

Others Present: Mackenzie Decker, Jami Burrer, Kendra Ringstmeyer, Andy Szilvasi, Aaron Morlock, Taige Tople, Karen Callahan, Rebecca Long, Felicia Alspach, Laura Trapp, John Anderson, Rita Nelson, Melodee Lane, Joe Rainboth, Samantha McGrath, and Tom Meyer.

AGENDA ITEM C. APPROVAL OF MINUTES FROM DECEMBER 5, 2019

Mark Rogers made a motion to approve the meeting minutes from December 5, 2019. Paul Beran seconded the motion. **MOTION PASSED** by 14-0 roll call vote.

AGENDA ITEM E. WIOA UNIFIED STATE PLAN

DLR Workforce Training Director Kendra Ringstmeyer provided a brief overview of the WIOA Unified State Plan. WIOA requires a new State Plan every four years and allows plan modifications every two years. The WIOA Unified State Plan provides information about Title I – IV programs and initiatives for job seekers, students, businesses, and individuals with disabilities.

AGENDA ITEM F. PUBLIC COMMENTS AND RESPONSES

Ringstmeyer reviewed public comments received during the public comment period, January 6 through February 12, and shared DLR responses to the comments and any changes made to the State Plan as a result of the comments. On behalf of DLR and the Department of Human Services (DHS), Ringstmeyer asked for approval to submit the WIOA Unified State Plan to U.S. DOL by March 2, 2020.

Paul Beran made a motion to approve the WIOA Unified State Plan. David Giovannini seconded the motion. **MOTION PASSED** 14-0 by roll call vote.

AGENDA ITEM G. PUBLIC COMMENT

None.

AGENDA ITEM I. DIRECTORS UPDATES

Mackenzie Decker, WDC Executive Director, discussed the upcoming meeting date, location, and agenda topics.

AGENDA ITEM J. ADJOURN

David Bonde made a motion to adjourn the meeting. Laura Scheibe seconded the motion. **MOTION PASSED.**

Chairman Anderson called the meeting adjourned at 10:25 a.m. (CST).